

# EXECUTIVE

Wednesday, 6th April, 2022  
6.30 pm





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## ROOMS 2 & 3, BURNLEY TOWN HALL

Wednesday, 6th April, 2022 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

There is limited space to accommodate members of the public due to Public Health guidance around social distancing. You are advised to contact [democracy@burnley.gov.uk](mailto:democracy@burnley.gov.uk) in advance of the meeting.

## **AGENDA**

### **1) Apologies**

To receive any apologies for absence

### **2) Minutes**

5 - 6

To approve as a correct record the Minutes of the last meeting as attached.

### **3) Additional Items of Business**

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

### **4) Declaration of Interest**

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to

them.

## **5) *Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

## **6) *Right To Speak***

To consider questions, statements or petitions from Members of the Public

## **PUBLIC ITEMS**

## **7) *Minutes of Individual Executive Decisions***

To note any Individual Executive Member Decisions made since the last meeting.

- a) ***Rotunda Café Licence, 17th March 2022 - Executive Member for Resources and Performance*** 7 - 8

## **8) *Local List Supplementary Planning Document*** 9 - 46

To consider representations received in relation to, and to approve the adoption of the Local List Supplementary Planning Document (SPD).

## **9) *Houses in Multiple Occupation (HMO) and Small Flats Supplementary Planning Document*** 47 - 108

To consider representations received in response to, and to seek adoption of the Houses in Multiple Occupation Supplementary Planning Document (SPD).

## **10) *Strategic Risk Register*** 109 - 128

To update Members on the Strategic Risk Register.

## **11) *COVID-19 Additional Restrictions Grant*** 129 - 136

To seek approval for the eligibility criteria for the COVID-19 Additional Relief Fund.

## **12) *Council Tax Rebate Scheme*** 137 - 146

To propose and seek approvals for a scheme for the Council Tax Rebate

and Discretionary Fund.

**13) *Pennine Lancashire Building Control - Withdrawal from Joint Agreement***

147 - 150

To seek approval to give notice of withdrawal from the Pennine Lancashire Building Control (PLBC) Partnership Agreement and proceed with all withdrawal arrangements.

**MEMBERSHIP OF COMMITTEE**

Councillor Afrasiab Anwar (Chair)  
Councillor Sue Graham (Vice-Chair)  
Councillor Beatrice Foster

Councillor John Harbour  
Councillor Margaret Lishman  
Councillor Asif Raja

**PUBLISHED**

Tuesday, 29 March 2022